



## **Efficiency and Performance Sub (Finance) Committee**

**Date:** FRIDAY, 17 JULY 2015  
**Time:** 11.30 am  
**Venue:** COMMITTEE ROOMS - WEST WING, GUILDHALL

**Members:** Roger Chadwick (Chairman)  
Jeremy Mayhew (Deputy Chairman)  
Randall Anderson  
Nicholas Bensted-Smith  
Nigel Challis  
Deputy Anthony Eskenzi  
John Fletcher  
Deputy Jamie Ingham Clark  
Ian Seaton  
Deputy John Tomlinson  
Philip Woodhouse

**Enquiries:** Philippa Sewell  
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**Lunch will be served in the Guildhall Club at 1pm**  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**  
To agree the public minutes and non-public summary of the meeting held on 26 May 2015 .  

**For Decision**  
(Pages 1 - 6)
4. **OUTSTANDING ACTIONS**  
Report of the Town Clerk.  

**For Information**  
(Pages 7 - 16)
5. **WORK PLAN FOR FUTURE MEETINGS**  
Report of the Town Clerk.  

**For Information**  
(Pages 17 - 18)
6. **SERVICE BASED REVIEW ROADMAP**  
Report of the Deputy Town Clerk.  

**For Information**  
(Pages 19 - 84)
7. **PROCUREMENT SAVINGS 2015-2016 PROGRESS REPORT QUARTER 1**  
Report of the Chamberlain.  
*Please note this report has a non-public appendix at Agenda item 13.*  

**For Information**  
(Pages 85 - 88)
8. **ONE SAFE CITY GOVERNANCE**  
Report of the Deputy Town Clerk (TO FOLLOW).  

**For Information**
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
11. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

## Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**  
To agree the non-public minutes of the meeting held on 26 May 2015.  
**For Decision**  
(Pages 89 - 90)
13. **PROCUREMENT SAVINGS 2015-2016**  
A non-public appendix in respect of agenda item 7.  
**For Information**  
(Pages 91 - 92)
14. **SERVICE BASED REVIEW: DEPARTMENTAL MONITORING - CULTURE HERITAGE AND LIBRARIES**  
Report of the Director of Culture, Heritage and Libraries. (TO FOLLOW)  
**For Information**
15. **CITIGEN COMBINED HEAT AND POWER SYSTEM - NEGOTIATION STRATEGY FOR EXTENSION OF CONTRACTS**  
Report of the City Surveyor.  
**For Decision**  
(Pages 93 - 98)
16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**